

KHARAGPUR COLLEGE
KHARAGPUR
BA(H),BSc(H),BCA(H) and BSc(General) courses(Day Shift)
BCom(H) & BCom (General) Courses(Evening Shift)
BA(General) Courses(Morning Shift)

IMPORTANT NOTICE FOR UNDERGRADUATE (UG) ADMISSION 2019-2020

Online Application from eligible candidates are invited for admission into 3 years. i.e. 6 semesters UG courses. (as per Vidyasagar University CBCS syllabus in Science(H), Arts(H) & B.Com(H) except B.C.A)

1. Online Application forms for admission will be available from Kharagpur College Website : www.kharagpurcollege.in from **27.05.2019** to **07.06.2019** upto **12 Midnight**
2. Eligibility criteria, subject combination and merit point formula for different subjects, see UG Regulations 2019-2020 in the website.
3. **Application fee of Rs. 100/- (Rupees One hundred) only per Subject** has to be paid online through **Payment Gateway Mode**.
4. An applicant may submit **Application Forms** for maximum **four Honours Subject and two General Courses** in single logging in.
5. Actual application fees on the basis of the number of subjects applied for must be submitted otherwise the forms will be **Cancelled and no refund** will be made.
6. Both online and offline payment system are available. Candidates willing to use offline payment system, have to generate **Bank Challan (SBI)** by **login to their admission account in the admission website** and pay requisite **application and admission fees as stated in the challan to any branch of State Bank Of India(SBI)**.
7. Candidate also have to collect fees payment receipt (either auto generated for online payment or provided by SBI bank for offline payment). This should have to be produced during verification process of original documents.
8. An SMS will be sent to each applicant after the successful submission of the application form with requisite fees.
9. Admission will be strictly on Merit Basis. Merit point of applicant will be calculated by taking in account 10% of Marks of best five(5) subjects and the Marks of the subject applied for.
10. Admission of selected applicants will be made online only on and from 12.06.2019 as per schedule below.
11. If a candidate cancel his/her admission, the required admission cancellation fees has to be deposited before such cancellation within 26.06.2019
12. All admissions are provisional and will be cancelled if the documents are found not in conformity with the declaration in the forms submitted online.
13. The name of the students, who fail to attend 75% of the total classes held within first 10 days, will be deleted from the admission register.
14. Admission process will be completed after the verification of original documents and application form generated at the time of online application.
15. Commencement of 1st semester classes and date of verification of original documents 02.07.2019.
16. For further admission related queries please contact HELP DESK no.- +91 7365098571 ,7365098572,7365098573,7365098574, 7365098575 (10:00AM TO 5:00PM)

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Admission Schedule for above all courses

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| Online form fill up for all courses | Start of online application submission | 27/05/2019 at 11a.m |
| | Last date of online application submission | 07/06/2019 upto 12 Midnight |
| Merit list Publication and Payment schedule for Honours courses | | |
| | Publication of Provisional Merit list (Subject wise) | 10.06.2019 at 1p.m |
| | Intimation of any objection or claim by the applicants against the Provisional Merit list | 10.06.2019 at 2p.m to 11.06.2019 upto 4p.m |
| | Publication of Final Merit list (Subject wise) | 12.06.2019 at 12 noon |
| | Publication of 1st Selection list (Subject wise) | 12.06.2019 at 2p.m |
| | Online/offline Payment of 1st Selection list | 12.06.2019 at 3p.m to 14.06.2019 upto 12 Midnight |
| | Publication of 2nd Selection list (if required) | 15.06.2019 at 4p.m |
| | Online/offline Payment of 2nd Selection list | 15.06.2019 at 5p.m to 17.06.2019 upto 12 Midnight |
| | Publication of 3rd Selection list (if required) | 18.06.2019 at 2p.m |
| | Online/offline Payment of 3rd Selection list | 18.06.2019 at 3p.m to 19.06.2019 upto 12 Midnight |
| | Publication of 4th Selection list (if required) | 20.06.2019 at 2p.m |
| | Online/offline Payment of 4th Selection list | 20.06.2019 at 3p.m to 21.06.2019 upto 12 Midnight |

| Merit list Publication and Payment schedule for General courses | | |
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| | Publication of Provisional Merit list (Subject wise) | 10.06.2019 at 1p.m |
| | Intimation of any objection or claim by the applicants against the Provisional Merit list | 10.06.2019 at 2p.m to 11.06.2019 upto 4p.m |
| | Publication of Final Merit list (Subject wise) | 12.06.2019 at 12noon |
| | Publication of 1st Selection list (Subject wise) | 12.06.2019 at 2p.m |
| | Online/offline Payment of 1st Selection list | 12.06.2019 at 3p.m to 19.06.2019 upto 12 Midnight |
| | Publication of 2nd Selection list (if required) | 20.06.2019 at 4p.m |
| | Online/offline Payment of 2nd Selection list | 20.06.2019 at 5p.m to 27.06.2019 upto 12 Midnight |

| Document required for Admission during verification | |
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| 1. | Original and two self-attested photocopy of Madhyamik admit card/certificate for verification of age. |
| 2. | Original and two self-attested photocopy of H.S. Registration certificate. |
| 3. | Original and two self-attested photocopy of H.S./Equivalent Marksheet. |
| 4. | Original and two self-attested photocopy of caste certificate, if applicable. |
| 5. | Original and two self-attested photocopy of PWD certificate, if applicable. |
| 6. | Two passport size photograph. |
| 7. | Original school leaving certificate. (keep your own Xerox copy) |
| 8. | Original Payment receipt for application and admission. (keep your own Xerox copy) |
| 9. | Original Income certificate of guardian from appropriate authority. |